Call conference

1. Press the Conference soft key ⚏ during an active call. The call is put on hold.
2. Call the second party's number.
3. After 2nd call is established, press the Conference soft key ⚏ to let all parties joined in the conference.

Call transfer

Attended transfer:
1. Press ↳ Xfer icon during the active conversation, the call is put on hold.
2. Dial the second telephone number.
3. When the call is answered, then press ↳ Xfer icon to complete the operation.

Blind transfer:
1. Press ↳ Xfer icon during the active conversation, the call will be on hold.
2. Then enter the 2nd telephone number and press ↳ Xfer icon.

Call forward

1. Press Phone Settings icon ⚙ > Line > Select the line > Forward Settings
2. Enter the destination number and the type of forward and press OK icon √ .

Call Mute

1. Press 🎤 icon to Mute the microphone during the call.
2. Press 🎤 icon again to un-mute the conversation.

Call list

1. Press Call Logs icon ☰ .
2. Slide the screen.
3. To dial an entry, press Dial icon.

Phonebook

Access phonebook:
1. Press Contact icon 📇 .
2. Select All Contacts or other group.
3. To dial an entry, press Dial icon 📞 .

Add new entry:
1. Press Contact icon 📇 , Press All Contacts or other group > Press Add icon.
2. Enter name and number and press OK icon √.

Programmable keys

DSS virtual keys :
1. You can use the phone web interface to configure the keys of the screen.
2. Press unfold > you can press any keys which is still blank or long press the key that have configured, select a type and value, press √ icon.

Redial

1. Press redial DSS key ↪ , redial a call number.

Do Not Disturb

1. Press DND icon 🔕 when standby or click Phone Settings icon ⚙ > DND.
2. Select the Mode.

Voice mail

1. To access to your voice mail, press Voice Message icon ⌾ ; it will be unread VM quantities indicated on the icon if there were new messages.
2. Select the line and press phone icon to call.

Bluetooth

1. Press Bluetooth icon in the status bar to open Bluetooth.
2. Press Settings icon 🔧 > Connected devices > Pair new device . After opening, it displays the scanned Bluetooth list, select any device, and click on the device pairing.

Wi-Fi

1．Enter the Settings icon 🔧 > Network & internet > Wi-Fi, enable Wi-Fi, and you can browse the list of available Wi-Fi;
2．Select the available network, click on the network to enter the password to connect and click connect button.

V1.3
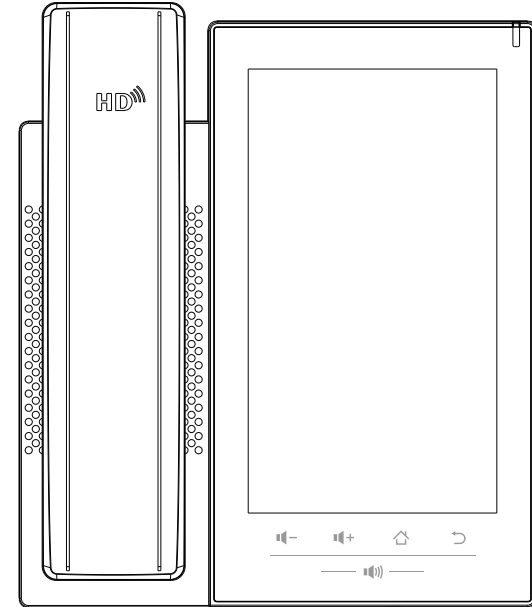
IP Phone

Quick Installation Guide

P/N:CJBA100127D0

Packaging list

Handset Cord   Enternet Cable   Quick Installation Guide

IP Phone   Handset   Stand   Power Adapter (Optional)   Wall Stand (Buy separately)

Screen icon

In hands-free mode	Call is on hold	New SMS	Dialed call
In headset mode	Auto-answering activated	New VM Messages	Missed call(s)
In handset mode	Call Forward activated	Do not disturb activated	Forward call
Mute activated	Network is disconnected	Missed call(Status bar)	Enable Blacklist
Ring off	Network is connected	Received call	Enable White List

Keys features

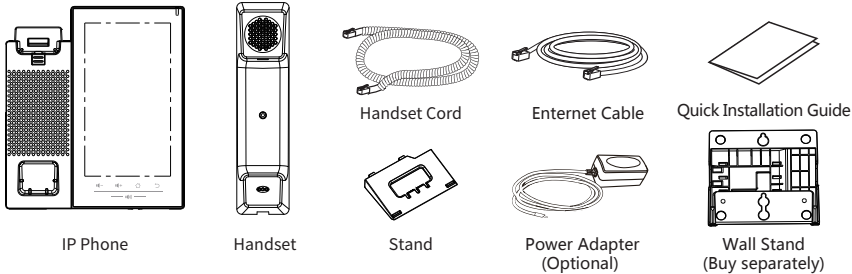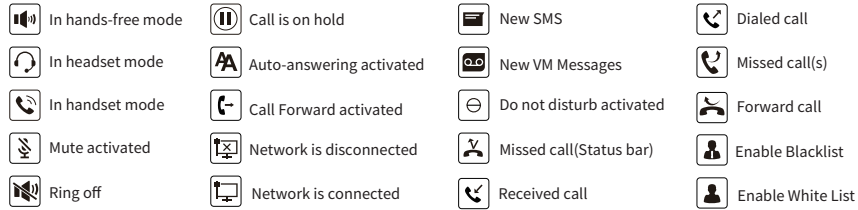Home Key, Return to standby home page

Return key,Return to the previous menu/page

In idle mode or during ringing: decrease or increase ring volume
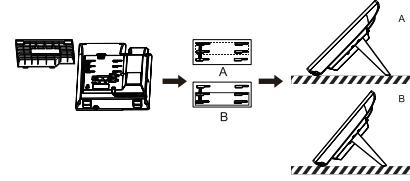In communication: decrease or increase handset, headset or hands-free volume
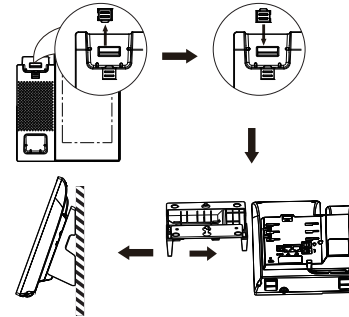
Hands-free key, Activate/deactivate hands free

Installation the device

Please follow the instructions in below picture to install the device.

● **Bracket desktop installation**


● **Wall mounting (Wall Stand need buy separately)**

● **Connecting to the Device**
Please connect power adapter, network, PC, handset, and headset to the corresponding ports as described in below picture.

① USB port: connect USB device (USB disk)
② Power port: connect the power adapter.
③ Network port: Connect LAN or Internet.
④ PC port: connect PC.
⑤ Headset port: connect headset.
⑥ Handset port: connect IP Phone handset.
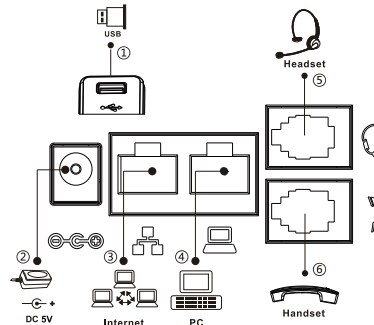
Configuration

Configuration via Phone
1. Press Phone Settings icon ✿ .
2. Select Ethernet Settings: To configure the Network Settings (DHCP/Static).
3. Select Line: To configure enable the account, fill the SIP server address, port, user name, password etc.

Configuration via Web

1. Get the IP address from the phone: Press Phone Settings icon ✿ > Common.
2. Login: Input the IP address in the web browser. The PC and phone should be in the same IP address segment (The default username and password are both 'admin'.)
3. Configure: Select network/Account, etc. And fill the relevant content.
4. Save the configuration.

Language setting

1. Press Settings icon ⚒ > System > Language & Input > Language.
2. Select the desired language.

Making a call

1. **Direct dialing:** lift the handset and enter the phone number.
2. **Hands-free:** press speaker key and dial phone number .
3. **Headset:** press the Headset DSS key and dial phone number.
4. **Dial icon:** Click dial icon 📞 and then enter the phone number.
5. **Designated line:** press line key first; enter phone number and then press dial key.

Accepting a call

1. **Using the handset**: pick up the handset.
2. **Using the headset**: press Headset DSS key
3. **Using the hands-free**: press 🔊 .

Putting a call on hold

1.Press the Hold soft key during an active call.
2.To resume the call, press the Resume soft key.
Note: with more than one active call, select desired call by sliding screen and use the corresponding soft key to hold or resume.